CHAPTER 5

ILLUSTRATED FORMS

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CITY/TOWN COURT CASH BOOK

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CITY/TOWN COURT OF _____

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Form Prescribed by State Board of Accounts

City/Town Form 213A (1992)

CITY/TOWN COURT OF ______ DETAILED LEDGER OF LOCAL USER FEES

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Form Prescribed by State Board of Accounts Form No. 214CT (Rev. 2004) CITY/TOWN COURT RECEIPT -COURT Date Kind Number Page Cash Check M.O. E.F.T. CC-BC Other Case Number RECORD PAYMENT TYPE AND AMOUNT On What Account From Whom Received Court Costs: State User Fees: Alcohol and Drug Countermeasures State Share Drug Abuse, Prosecution: County Share City/Town Share Interdiction and Corrections State Fines and Forfeitures Safe Schools Fees Highway Worksite Zone Fees Infraction Judgments Overweight Vehicle Fines Domestic Violence Fees City/Town Fines Automated Record Keeping Fees Document Fees Judicial Administrative Fees Facsimile Fees Judicial Insurance Adjustment Fees Document Storage Fees Cash Bonds Late Payment Fees **Bail Bond Administrative Fees** Credit Card Service Fees Marijuana Eradication Fees **Probation User Fees** Jury Fees Probation Administrative Fees Other Fees Clerk's Probation Administrative Fees Trust Funds Fiscal Officer's Probation Administrative Fees Local User Fees: Pretrial Diversion Program Alcohol and Drug Service Program Law Enforcement Continuing Education Deferral Program TOTAL Drug Court By (Judge) (Clerk) City/Town Court

Form Prescribed by State Board of Accounts	City and Town Form No. 215 (1987)
PAY TO THE ORDER OF	No
	DOLLARS
FORDOCKET NOPAGE	CAUSE NO.
	(Judge) (Clerk) City/Town Court
Form Prescribed by State Board of Accounts	City and Town Form No. 215 (1987)
CITY/TOWN COUF	No
PAY TO THE ORDER OF	DOLLARS
FOR	DOLLARO
DOCKET NOPAGE	CAUSE NO.
	(Judge) (Clerk) City/Town Court
Form Prescribed by State Board of Accounts	City and Town Form No. 215 (1987)
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PAY TO THE ORDER OF	\$DOLLARS
FOR	
DOCKET N <u>O.</u> PAGE	CAUSE NO.
	(Judge) (Clerk) City/Town Court

REPORT TO COUNTY AUDITOR OF FINES AND FEES COLLECTED IN CITY/TOWN COURT

To the Auditor of		, (Cou	inty, Indiana			
I,	. (Ju	dge) (Clerk)	of				
City/Town Court, her payable to the count	, (Judge reby certify that I have collected the following by:	amounts of f	ines	s and forfeit	ure	S	
For the n	nonth ending			_,			
	No ve imphi e ve	Collection		Prior		Year to D	
State Fines and For	Itemization	This Perio	oa	Collections	S	Collectio	ns
Infraction Judgments							
Overweight Vehicle				- 75	7		
State User Fees (75	%) - County Drug Free Community Fund						
Marijuana Eradicatio	on Fees						
Jury Fees							
TOTAL AMOUNT C	OLLECTED						
Dated			_				
	(Judge) (Clerk) City	y/Town Cour	t				
NOTE - Mail To:							
	County	/ Auditor					
		-					
	(Make check payable to	County T	rea	surer)			

TRANSMITTAL REPORT TO FISCAL OFFICER

	Date		
TO: Fiscal Officer of			
I hereby certify that the following fines, costs a	nd fees represent th	ne total collections du	ie on this date.
		Judge/Clerk of Cou	rt
<u>Items</u>	Collections This Period	Prior Collections	Year to Date Collections
Due Fiscal Officer			
Court Costs: County	\$	\$	
TOTALS	\$	\$	\$
	(Judge) (Clerk)	of	City/Town Court

CITY/TOWN COURT DAILY/MONTHLY BALANCE RECORD

		Beg	jinn Ian			-	Re Durir		ipts Perio	nd	Disbursemen d for Period						_		ndii	_
		Du	iuii	-				9.	0111	- u				-	~ —				-	=
Payable to State:		1	Ш	4	_		Ш	Ш	_	1	_	Ш	4	_	Н		_	_	Ш	L
Court Costs - 55%		4	Щ	4			Щ	Ш	_	_		Ш	_	4	Ш			_	Щ	╙
State User Fees - 25%		_	Ш	_	<u> </u>		Ш	Ш		_	1	Ш	4		Н		_	_	Ш	⊢
Safe Schools Fees		_	Ш	4	<u> </u>		Щ	Ш			—	Ш	_		Ш			_	Ш	L
Highway Worksite Zone Fees		_	Ш	_	<u> </u>		Ш	Ш		_	1	Ш	4		Н		_	_	Ш	⊢
Domestic Violence Fees		_	Ш	4	<u> </u>		Щ	Ш			—	Ш	_		Ш			_	Ш	L
Automated Record Keeping Fees			Ш	_			Ш	Ш				Ш	_		Ш			_	Ш	L
Judicial Administrative Fees		_	Ш	\perp	_		Ш	Ш			↓_	Ш	_		Ш			_	Ш	L
Judicial Insurance Adjustment Fees		_	Ш	\perp	_		Ш	Ш			↓_	Ш	_		Ш			_	Ш	L
Payable to Fiscal Officer:			Ш	\perp											Ш				Ш	L
Court Costs:			Ш	\perp		<u> </u>	Ш	Ш			1	Ш	_		Ш				Ш	L
County - 20%			Ш												Ш					L
City/Town - 25%															Ш					
City/Town Fines			Ш												Ш					L
Document Fees															Ц	$\overline{}$		Ш	\forall	
Bail Bond Administrative Fees															Ш	Ш				
Facsimile Fees											7				Ш					-
Document Storage Fees									\overline{A}	Γ	П)	Ш			П	П	
Late Payment Fees							7			П	П		L	77	П			П	П	Г
Credit Card Service Fees							\Box		١	W.	Ш		T.	\mathcal{I}	П	H	\neg	Ш.	\square	-
Probation User Fees			\rightarrow			Ι/ .	\Box	П		V		П			П		\supset		П	Г
Probation Administrative Fees		Τ,				II	\sqcap		=	П	П		П		H					Г
Clerk's Probation Administrative Fees		П		\perp			$\backslash \backslash \backslash$	П	\prod	П	П		7		П				П	Г
Fiscal Officer's Probation Administrative Fees		1	П					V				П	T		П				П	Г
User Fees:			\vee	$\overline{}$	Ш		7	\L	7						П				П	Г
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Alcohol and Drug Services Program					1										П				П	Г
Law Enforcement Continuing Education		T	\forall	1									T		П		T		П	Г
Deferral Program		T	Ħ	T									T		П		T		П	Γ
Drug Court			Ħ	T											M	1			Ħ	Г
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State Fines and Forfeitures			H	+			H	H	Ħ		+	†	T		Ħ		=		Ħ	Г
Infraction Judgments		+	Ħ	\dagger	1		Ħ	Ħ	+	1		\dagger	T	+	П		一	1	Ħ	Γ
Overweight Vehicle Fines			H	+			H	H	Ħ		+	†	T		Ħ		=		Ħ	Г
State User Fees - 75%		+	Ħ	\dagger	1		Ħ	Ħ	+	1		\dagger	T	+	П		一	1	Ħ	Γ
Marijuana Eradication Fees			H	+			H	H	Ħ		+	†	T		Ħ		=		Ħ	Г
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Cash Bonds		+	H	+	1	1	H	+	+	+		+	#	+	H		\dashv	+	Ħ	H
Other Fees		+	H	+	1	1	H	+	+	+		+	#	+	H		\dashv	+	Ħ	Т
Trust Funds	\rightarrow	+	H	+	\vdash	<u> </u>	H	H	+	1	+	+	+	+	H	- 1	\dashv	+	\forall	Η
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Totals		+	\vdash	+	+-	-	\vdash	Н	\vdash	4	4—	1	_	+	+		\dashv	+	+	\vdash

CASH RECONCILEMENT _____, 20____

Name of Depository		Ba Be	la egi					[Dep	oos	its		C	Che	eck	s Is	ssue	ed	Ва	epo alan Clo	ice a	at	
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Investments																			Ш]
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 Totals																				丄		Ш	
Add Cash on Hand at End of Period												Х							П	\Box	\square		
Plus Cash Short or Minus Cash Long												Х										Ш	
Total Cash Balance	Х	X	x	X X	ΚX	Х	Х	Х	Х	X :	Х	Х	Х	Х	Х	X Z	Х	Х				Œ	

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Date Filed	Case No.		Additional Information or Receipt
(Plaintiffs)	(Defendants)		
-	` '		User Fees
			Misc. Fees
Date of Judgment	JD	_ Pg. No	5/4/11/11
Other Information			
Date Filed	Case No		Additional Information or Receipt
(Plaintiffs)			
	vs		User Fees
			Misc. Fees
Amount of Judgment			
	JD		
Other information			
Data Filad	Coop No		Additional Information on Dooring
(Plaintiffs)	· · · · · · · · · · · · · · · · · · ·		Additional Information or Receipt
-			User Fees
	vs Receipts No		\sim
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Date of Judgment	JD	Pa. No.	
Other Information			
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(Plaintiffs)			Additional Information or Receipt
	(Defendants) vs		User Fees
Court Costs	vs Receipts No		Misc. Fees
Amount of Judgment			
Date of Judgment	JD	Pg. No.	5/4/11/11
•			
Date Filed	Case No		Additional Information or Receipt
(Plaintiffs)	(Defendants)		
			User Fees
	Receipts No.		
Amount of Judgment			
	JD		
Other Information			

REGISTER OF TRUST FUNDS

	DATE	RECEI	IVED	RECEIPT NUMBER	FOR MILIONA DECENTED	CAUSE	RECC	RD	AN	/IOUI CEIV	NT		DATE	DISBUI	RSED	CHECK NUMBER	Al	MOU	NT	MEMORANIS
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CLERK'S REPORT TO AUDITOR OF ADDITIONAL JUDGMENTS FOR EXCISE TAX

TO THE AUDITOR OFCOU	NTY, INDIANA	
COLLECTIONS FOR MONTH,		
	NO. OF CITATIONS	AMOUNT
LAW ENFORCEMENT AGENCY	ISSUED	COLLECTED
STATE POLICE		
COUNTY SHERIFF		
CITY OF POLICE		
CITY OF POLICE		
TOWN MARSHAL - TOWN OF		
TOTALS		\$
I SWEAR THAT THE ABOVE IS A TRUE AND CORRECT BELONGING TO THE ABOVE AGENCIES AND DEPARTMENT SHOWN. STATE OF INDIANA	ITS COLLECTED BY ME	
IC 9-18-2-41 PROVIDES THAT THE CLERK OF THE COURT SHALL ON A CALENDAR YEAR BASIS TRANS ADDITIONAL JUDGMENTS COLLECTED UNDER IC 9-TO THE COUNTY AUDITOR WHO SHALL DISTRIBUTE FUNDS TO THE LAW ENFORCEMENT AGENCIES REFOR ISSUING CITATIONS. THE PERCENTAGE OF FLUDISTRIBUTED TO A LAW ENFORCEMENT AGENCY ETHE TOTAL NUMBER OF CITATIONS ISSUED BY THE LAW ENFORCEMENT AGENCY. THE STATE BOARD RECOMMENDS MONTHLY FILING OF THIS FORM TO THE NECESSITY OF CARRYING THESE ITEMS IN TR	SFER 18-2-1 E THE SPONSIBLE JINDS QUALS E OF ACCOUNTS ELIMINATE UST.	COURT
	522 01	

ATTORNEY GENERAL OF INDIANA REPORT OF UNCLAIMED FUNDS AND ESCHEATED ESTATES DUE THE STATE

DATE PAID IN	FOR WHOM RECEIVED	RECORD	NO.	PAGE	AMOUNT	
	This form is to be used when reporting and paying to the Attorney General all unclaimed fees and funds five or more years old and escheated estates. This form is to be prepared in triplicate. It is furnished by the office of Attorney General.					

MAKE THREE COPIES, ONE EACH FOR CLERK, ATTORNEY GENERAL, STATE AUDITOR

TOTAL